

REGULAR MEETING OF
THE HARTSVILLE/TROUSDALE COUNTY COMMISSION

Lonnie Taylor
Chairman
T. Bubba Gregory
Pro Tempore
Jack McCall
Mayor

Beverly Atwood
Tommy Belcher
Shane Burton
Alan Carman
Grant Cothron

Brian Crook
Will Dennis
Jerry Ford
Chris Gregory

Landon Gulley
Judy Kerr
David Nollner
Lesley Overman

Mark Presley
Amber Russell
David Thomas
Steve Whittaker

MONDAY, OCTOBER 28, 2024 | 7:00 P.M. | TC COURTHOUSE

Work Session | Monday, October 21, 2024 | 7:00 PM | TC Courthouse

AGENDA

- 1. Open Court**
- 2. Invocation** – T Bubba Gregory
- 3. Pledge to the American Flag** – Lonnie Taylor
- 4. Roll Call** – Rita Crowder, *County Clerk*
- 5. Approval of Minutes**
Minutes of the September 23, 2024 Commission meeting have been distributed.
- 6. Announcements**
- ***Citizens' Response to Agenda Items***
*If you wish to speak to the Commission, please sign in at the podium.
You will be called to address the Commission at the proper time.*
- 7. Set the Agenda**
- 8. County Mayor Report** – Jack McCall
- 9. Committee/Board Reports**
 - A. Public Works – *October 17*
 - B. Finance Committee – *October 21*
 - C. *Other Reports*
- 10. Active Business**
 - A. Appointments**
 - 1) Emergency Communications Board
 - 2) Board of Equalization
 - B. Resolutions**
 - 1) **Resolution 2024-17-814** ECD Road Names | *Buckeye, Five Oak, Jamestown, Lauderdale*
 - 2) **Resolution 2024-18-815** Committee Assignments
 - C. Ordinances**

PUBLIC HEARING & SECOND READING

 - 1) **Ordinance 310-2024-10** Rezoning A1 to R1 (*Crenshaw*)
 - 2) **Ordinance 311-2024-11** Personnel Policy Revisions

FIRST READING

 - 1) **Ordinance 312-2024-12** Rezoning R2 to R3 (*Front*)

D. Budget Amendments

FUND 101 – GENERAL SERVICES

101-03FG	Sheriff POST Salary Supplements	\$	17,300
101-04FG	EMA Salary Supplement		5,726
101-05	Donation to Fire Dept		50
101-06RG	Senior Center Reserves & Grant		6,500

FUND 111 – URBAN SERVICES

111-02FG	Sheriff POST Salary Supplements	\$	1,842
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FUND 141 – SCHOOLS

141-01	SPARC Grant	\$	78,115
141-02	ISM Grant		677,205
141-03	Building Maintenance		24,334.17

E. Public Notaries Application Approval

- 11. Other Business**
- 12. Public Comment**
- 13. Adjourn**

MINUTES

SEPTEMBER 23, 2024 - BE IT REMEMBERED, That the Hartsville/Trousdale County Commission met pursuant to adjournment with the Honorable Mayor Jack McCall, Commission Chairman presiding and the following commissioners present to wit: Beverly Atwood, Tommy Belcher, Shane Burton, Alan Carman, Grant Cothron, Brian Crook, Will Dennis, Jerry Ford, Chris Gregory, Terry "Bubba" Gregory, Landon Gulley, Judy Kerr, David Nollner, Lesley Overman, Mark Presley, Amber Russell, Lonnie Taylor, David Thomas, and Steve Whittaker.

1. **Open Court** - Sheriff Ray Russell

2. **Invocation** - Grant Cothron

3. **Pledge to the American Flag** - Jerry Ford

4. **Roll Call** - Rita Crowder, County Clerk - 19 PRESENT, 0 ABSENT

5. **Approval of Minutes**

Motion this court approve these minutes.

Motion by Jerry Ford, Second by Tommy Belcher

VOICE VOTE

MOTION CARRIED

6. **Announcements**

- The Goose Gala will be held on October 26th.

- Continued prayers for Adam Cothron and his family. Continued prayers for the family of Richard Johnson.

- The Annual Hartsville Backpacks Car Show will be held on October 12th at the high school.

7. **Set the Agenda**

Motion this court set the agenda with no additions.

Motion by Chris Gregory, Second by Jerry Ford

VOICE VOTE

MOTION CARRIED

8. **Citizens' Response to Agenda Items** - No one signed in to speak.

9. **County Mayor Report** - Jack McCall

- TDEC has not signed off on the contract for the Ward School Project, so we are still waiting on that.

- The park is set to be complete by Oct. 10th.

10. **Committee/Board Reports** - *SEE ATTACHED MINUTES*

A. Codes & Zoning - Sept. 5

B. Public Works - Sept. 12

C. Finance Committee - Sept. 16

D. Other Reports

11. Active Business

A. **Elections**

1) **Chairman**

The floor was opened for nominations. David Thomas nominated Lonnie Taylor.

Motion to cease nominations and elect Lonnie Taylor by acclamation.

Motion by Chris Gregory, Second by Steve Whittaker

VOICE VOTE

MOTION CARRIED

Chairman Taylor took over the meeting as Commission Chairman.

2) **Pro Tempore**

The floor was opened for nominations. David Thomas nominated T. "Bubba" Gregory, Landon Gulley nominated Mayor Jack McCall. Mr. Gregory declined, being as the Mayor was nominated. Attorney Branden Bellar noted that according to our Charter, the mayor could not serve as Chairman Pro Tempore. Mr. T. "Bubba" Gregory was then asked if he would accept the nomination and he agreed.

Motion to cease nominations and elect Comm. Gregory as Chairman Pro Tempore by acclamation.

Motion by Chris Gregory, Second by Landon Gulley

VOICE VOTE

MOTION CARRIED

B. **Appointments**

1) **Judicial Commissioner**

- Lisa Scruggs, Reappointment 4 year term

Motion this court approve this appointment.

Motion by Brian Crook, Second by T. "Bubba" Gregory

VOICE VOTE

MOTION CARRIED

C. **Resolutions**

1) **Resolution 2024-16-813** Land Purchase

Sheriff Russell stated that his name should be removed from this Resolution. TCA Code does not allow him any authority in the purchase of property for the jail. He only has input as to the jail itself.

Motion this court approve this Resolution striking Sheriff Russell's name from the Resolution.

Motion by Landon Gulley, Second by Judy Kerr

ELECTRONIC VOTE - 17 YES, 2 NO, 0 ABSENT

MOTION CARRIED

D. **Ordinances**

1) **Ordinance 310-2024-10** Rezoning A1 to R1 (Crenshaw)

Motion this court approve this Ordinance - **1st Reading**

Motion by Landon Gulley, Second by Chris Gregory

ELECTRONIC VOTE - 19 YES, 0 NO, 0 ABSENT

MOTION CARRIED

2) **Ordinance 311-2024-11** Personnel Policy Revisions

Motion this court approve this Ordinance - **1st Reading**

Motion by Brian Crook, Second by Shane Burton

ELECTRONIC VOTE - 18 YES, 1 NO, 0 ABSENT

MOTION CARRIED

E. **Budget Amendments**

FUND 101 - GENERAL SERVICES

101-01F Sheriff Salary Adjustments \$ 16,544

Motion this court approve this Budget Amendment with the explanation provided by the Sheriff.

Motion by Landon Gulley, Second by Beverly Atwood

ELECTRONIC VOTE - 18 YES, 1 NO, 0 ABSENT

MOTION CARRIED

101-02G Grant Funding 638,106

Motion this court approve this Budget Amendment.

Motion by Jerry Ford, Second by Steve Whittaker

ELECTRONIC VOTE - 18 YES, 0 NO, 1 ABSTAINED W/CAUSE

MOTION CARRIED

FUND 111 - URBAN SERVICES

111-01FG Connected Communities Facilities \$ 2,317,000

Motion this court approve this Budget Amendment.

Motion by Chris Gregory, Second by Jerry Ford

ELECTRONIC VOTE - 18 YES, 1 NO 0 ABSENT

MOTION CARRIED

F. Notaries

Linda L. Black - Core Civic

Joshua D. Morton - Core Civic

Motion this court approve these Notary applications.

Motion by Amber Russell, Second by T. "Bubba" Gregory

VOICE VOTE -

MOTION CARRIED

12. Other Business

13. Public Comment

Commissioner David Nollner congratulated Lonnie Taylor on being voted Commission Chairman. He jokingly asked him to speak louder. Chairman Lonnie Taylor stated that the nerves would get better and thanked the commission for their support in appointing him.

Commissioner Chris Gregory asked when the architect for the jail could meet with the commission. Mayor McCall said they were meeting the next day and he would try and get a meeting scheduled for the commission.

14. Adjourn

Motion this court adjourn.

Motion by Landon Gulley, Second by Brian Crook

VOICE VOTE

MOTION CARRIED

COMMITTEE MINUTES

PUBLIC WORKS COMMITTEE MINUTES

Meeting Date: September 12, 2024, 6 p.m., Trousdale County Courthouse

Present: Bubba Gregory, Chris Gregory, Mark Presley, Alan Carman, County Mayor Jack McCall, Public Works Director Cliff Sallee

Others Present: Amy Thomas, Misty Lytle, Jerod Mitchell, Shanna Hobbs

Chairman Bubba Gregory called the meeting to order.

Minutes of the August 15, 2024 meeting were reviewed. Motion to approve by Carman, second by C.Gregory. Motion approved.

Discussion held on playground project. B.Gregory mentioned driving-by and feels progress is going well. Sallee said crews hoped to pour concrete this week but weather may delay that. Port & Play (check spelling?) to be installed soon, possibly before concrete. Once concrete is poured, site will have to be guarded for 24 to 48 hours to prevent damage. All other play equipment installed except for swings. Some equipment looks like has had kids on it, considered play at your own risk now. Painting, new picnic tables coming as well.

B.Gregory talked to someone at TCAT Hartsville who might be willing to build more benches, offered to discuss with committee. Sallee said anything inside fencing must be approved by TDEC; anything outside fencing or along walking track would be OK. 'No Smoking' benches are outside play area now. Sallee said swing on walking track has been rebuilt, old benches have been removed and will be replaced with rod iron benches once playground is done.

C.Gregory asked who will be guarding playground site while concrete hardens. Sallee said Public Works staff will handle this. C.Gregory also asked about Trey Park sign, noting request from member of the public. Sallee said sign is being stored at secure site for now, will probably be offered to Parker family first.

Discussion turned to 2024 pool season. Sallee said some files were missing from office, estimated lost at \$23,447. Payroll in 2024 was \$34,417, much higher than before; Sallee cited increase in lifeguard pay from minimum wage to \$13-\$15 hourly and bonuses paid. Chemical costs also greatly increased since they don't last as long. Water bill also increased. Sallee estimated pool's useful life probably was up around 2011, staff is doing what it can to extend. Sallee said might be time to look at replacing or closing pool entirely. Pool had fewer passes and parties sold in 2024, committee advised to look at lowering those costs. Sallee to have better numbers in October.

C.Gregory asked what cost might be to rebuild pool. Sallee would have to get Madison Pools out to do estimate since they are only qualified company in area and did work last time.

B.Gregory said committee would discuss pool further in October.

Discussion turned to trash trucks. Sallee has talked to dealer, still on track for delivery in December or January. C.Gregory asked about current truck, citing ongoing repairs mentioned by Sallee in August. Sallee said truck working well for now and has plenty of parts on hand if needed, will make good backup when new truck arrives.

Discussion held on Board of Education dumpsters. Sallee estimated costs of pickup at \$35,870 if picked up during school year only, every day \$42,000 to \$43,000, said the \$40K arrangement seems fair. Deal with BOE will add cardboard dumpsters at schools and go to “will call” status during summer break. Public Works will eventually start charging for cardboard pickup in town, no timeframe or estimate yet. County is in last year of 10-year recycling plan; if county goes below numbers, county would have to buy another door-to-door truck and offer recyclable pickup. Cardboard pickup will probably lose money but is mandated by state. C.Gregory asked if committee should include adding annual cost for inflation, payroll costs; Sallee said not included in current arrangement.

Motion by C.Gregory to recommend approval of arrangement for BOE to pay \$40K annually for trash pickup with “will call” during summer and cardboard dumpsters at each school, second by Carman. Motion approved.

Discussion held on residential trash cans. Cans bought in 2012-13 have expired warranties. County bought 100 at one time in 2014/2016, another 1,000 later. Old cans being damaged by wear and tear or being hit by car or trash truck. Sallee wants to know if cans should be replaced for free or charged to homeowners. New residents being told to buy their own can at present. Sallee mentioned Wilson County charges \$75 for all new homeowners. Sallee believes county can't afford to keep buying and giving for free, last batch of cans were roughly \$72-77 each. B.Gregory recommended getting more information in October. C.Gregory asked if county has list of who's getting new cans; Sallee said county know minus 200 or so.

Next meeting scheduled for Thursday, Oct. 17 at 6 p.m. at courthouse.

Public Comment: Shanna Hobbs asked who is running animal shelter, interested in applying for director position. Sallee said not accepting intakes of animals at present, Public Works staff tries to help with emergencies as needed. County is taking director applications but likely not to fill spot right now.

Motion to adjourn by C.Gregory, second by Carman. Motion approved.

Minutes presented by Chris Gregory.

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET & FINANCE COMMITTEE

SEPTEMBER 16, 2024 | 6:00 PM | TC COURTHOUSE

MINUTES

Members Present: 6/8

Landon Gulley, Chair

Beverly Atwood

Will Dennis

Bubba Gregory, Vice Chair**

Tommy Belcher

Jerry Ford

Members Absent: Grant Cothron, Lesley Overman

The meeting was called to order at 6:00pm by Chairman Gulley with five members present; **Bubba Gregory arrived at 6:40pm for a total of six members present.

Review Minutes from the August 19 meeting.

Ford made a motion to accept minutes as presented; seconded by Atwood.

MINUTES ACCEPTED

Financial Statements

Committee reviewed the following:

- Trustee Cash Balance Statement – August 2024
- Financial Summaries – August 2024 *16.7% of budget*

No major concerns were addressed.

Fund 121 – CoreCivic pass through – Committee asked Sheriff to provide numbers as far as the County involvement in the prosecuting of inmates at TTCC through the Trousdale system. These numbers will be used during the contract negotiations in 2025.

Fund 151 – Ford asked if there have been any additional payments made to debt. No additional payments were budgeted for FY2024 or FY2025.

Fund 171 – Gulley noted the CDs holding the bond proceeds for the TCES Roof and TC School Field house were set to expire in October per Trustee. He asked the committee to consider investing funds from ARPA and 171 Capital Projects for the interest revenues.

Motion by Ford to accept financial statements as presented; seconded by Belcher.

STATEMENTS ACCEPTED

Budget Amendments

FUND 101 – GENERAL FUND

101-01F	Sheriff Salary Adjustments	\$	16,544
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Sheriff has transferred employees into new positions and has hired others to fill vacancies. Some positions are starting at rates greater than budgeted due to training or experience.

Atwood asked for more clarification of the rate changes. Sheriff stated that he has hired in employees that are already trained and have experience which garners the higher pay rate.

Ford made a motion to approve the amendment; it did not receive a second.

Amendment moves forward to Commission without a recommendation from the Finance Committee.

101-02G	Grant Funding	638,106
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Appropriating grant funding.
CDBG-CV | Food Insecurity Grant assisting the Backpack Program and Help Center
HOME | Additional funding for the THDA HOME Grant funding
BRC | Broadband Ready Communities installing public wi-fi and public IT education

Motion by Ford to recommend to the full commission; seconded by Atwood.

MOTION CARRIED

FUND 111 – URBAN SERVICES

111-01FG	CCF Funding	\$ 2,317,000
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Appropriating grant funding from the CCF | Connected Communities Facilities funding for
Ward School Renovation per Resolution 2024-11-808.

Motion by Atwood to recommend to the full commission; seconded by Gulley.

MOTION CARRIED

Discussion

Investing. Gulley returned to the discussion of investing ARPA funds and funds from the Fund 171 Capital Projects into CDs for the return of interest.

Motion by Atwood to pursue investing ARPA and 171 funds into a CD; seconded by Ford.

MOTION CARRIED

Public Comment

- None presented

Adjourn

*Motion by Atwood; second by Dennis
Meeting adjourned at 6:52pm*

APPOINTMENTS

EMERGENCY COMMUNICATIONS DISTRICT BOARD (911 BOARD)

- Tracy Belcher**, term Jan 1, 2024 – Dec 31, 2028
- Jimmy Anthony**, term Jan 1, 2024 – Dec 31, 2028
- Bill Scruggs**, term Jan 1, 2024 – Dec 31, 2028

BOARD OF EQUALIZATION

- Ashley Scott**, reappointment, 2 year term, effective Sept 1, 2024
- Linda Carey**, reappointment, 2 year term, effective Sept 1, 2024
- Eric Holder**, reappointment, 2 year term, effective Nov 1, 2024
- Jimmy Crabtree**, reappointment, 2 year term, effective Nov 1, 2024

Motion to approve appointments as presented:

Motion: _____
Second motion: _____

VOICE VOTE
Absent _____

APPROVED:

ATTEST:

Lonnie Taylor
Commission Chair

Rita Crowder
County Clerk

Board of Directors
 Trousdale County Emergency Communications District
 Positions are elected for four (4) year terms as specified by T.C.A. 7-86-105© for a calendar year (Jan – Dec)

<i>Position and Name</i>	<i>2022</i>	<i>2023</i>	<i>2024</i>	<i>2025</i>	<i>2026</i>	<i>2027</i>	<i>2028</i>
Jimmy Anthony	9	9	9	10	10	10	10
James McDonald	9	10	10	10	10		
Matt Batey	2	3	3	3	3		
Tamara Wright	4	4	5	5	5	5	
Tracy Belcher	1	1	1	2	2	2	2
Wayland Cothron	9	10	10	10	10		
Bill Scruggs	3	3	3	4	4	4	4
Jerry Helm	5	5	6	6	6	6	
Ray Russell	9	10	10	10	10		

RESOLUTIONS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

RESOLUTION #2024-17-814

A RESOLUTION TO ADD PRIVATE DRIVES TO THE OFFICIAL ROAD NAME LIST FOR EMERGENCY SERVICES IDENTIFICATION

WHEREAS, the Trousdale County Emergency Communications Board has the responsibility of assigning road names to county roads and private drives to better serve the public in emergency situations; and

WHEREAS, at its last quarterly meeting on October 8, 2024, the Board approved the naming or renaming of the below private drives.

NOW, THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission meeting in regular session that the following private drive is named for the purpose of providing an accurate address location in the event of an emergency and in no way indicates that this is a county-maintained road:

BUCKEYE LANE

– located south of Greentop St, 274 feet west of Church St

FIVE OAK LANE

– located south of River Valley Drive, 812 feet east of River St

JAMESTOWN LANE

– located west of Shoot Rd, 1.9 miles east of Halltown Rd

LAUDERDALE LANE

– located north of Hwy 25W, 0.04 miles west of Crenshaw Road

BE IT FURTHER RESOLVED that approval of this resolution shall in no way affect the ownership, control, access, or maintenance of the private drives or mail delivery.

Motion to approve: _____

Electronic Vote

Second motion: _____

ABSENT _____

APPROVED:

ATTEST:

Lonnie Taylor
Commission Chair

Rita Crowder
County Clerk

BUCKEYE LANE

– located south of Greentop St, 274 feet west of Church St



FIVE OAK LANE

– located south of River Valley Drive, 812 feet east of River St



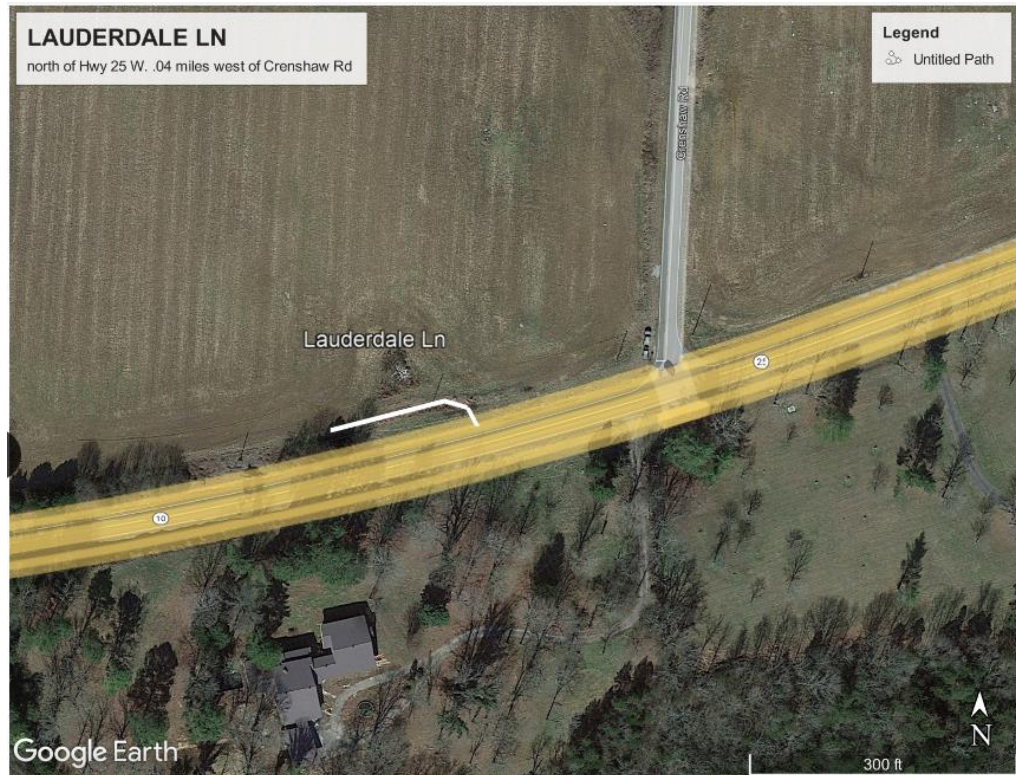
JAMESTOWN LANE

– located west of Shoot Rd, 1.9 miles east of Halltown Rd



LAUDERDALE LANE

– located north of Hwy 25W, 0.04 miles west of Crenshaw Road



HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

RESOLUTION #2024-18-815

**RESOLUTION NAMING COMMISSION COMMITTEES AND MEMBERS
FOR HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT
2024-2025**

WHEREAS: Hartsville/Trousdale County Metropolitan Government has much work to do in addition to the regular Commission meetings and that work is often best done by committee; and

WHEREAS, committees shall be composed of Commission members who possess a special interest or talent to contribute to the work of the Committee; and

WHEREAS, each year appointments shall be submitted by the Commission Chair and County Commission shall approve the appointments and the members named shall be eligible for payment to attend the assigned committee meetings. Committee members may be added and/or deleted as needed throughout the year by a vote of the Commission. The Commission Chair may add any additional Committee(s) as it deems necessary to complete the work.

THEREFORE, BE IT RESOLVED by the Hartsville/Trousdale County Commission that the attached Commission Committee list for 2024-2025 is approved and in effect beginning **November 1, 2024.**

Motion to approve as presented:

Motion to approve: _____

Electronic Vote

Second motion: _____

Absent _____

APPROVED:

ATTEST:

Lonnie Taylor
Commission Chair

Rita Crowder
County Clerk

HARTSVILLE/TROUSDALE COUNTY COMMISSION

COMMITTEE ASSIGNMENTS

NOVEMBER 2024 – OCTOBER 2025

Audit

**Beverly Atwood	Chris Gregory	<i>Reviews and advises on Policies and Audit Findings. Reviews complaints or suspicions of fraudulent activity. Presents recommendations to Commission.</i>
Will Dennis	Judy Kerr	
Jerry Ford	Lesley Overman	

Codes & Zoning

**David Thomas	Judy Kerr	<i>Works with Planning Commission to write and enforce legislation pertaining to codes and zoning. Assists in implementing proposed Codes revisions or updates.</i>
Tommy Belcher	David Nollner	
Alan Carman	Lonnie Taylor	
Brian Crook		

Finance

**Landon Gulley	Bubba Gregory	<i>Oversees the County's financial position throughout the fiscal year. Holds Budget Hearings in the Spring. Reviews purchasing each quarter.</i>
Beverly Atwood	Chris Gregory	
Will Dennis	Lesley Overman	
Jerry Ford		

First Response Services

**Shane Burton	David Nollner	<i>Combining Law Enforcement and Emergency Services. Advises Law Enforcement, EMA, EMS, Volunteer Fire, and Volunteer Rescue Groups. Coordinates with Sheriff, Directors and Chiefs to develop and implement policies and procedures. Develops plans for future needs and expansion of services.</i>
Brian Crook	Amber Russell	
Chris Gregory	Steve Whittaker	
Judy Kerr		

Parks & Recreation

**Bubba Gregory	Landon Gulley	<i>Provides direction and policies for the recreational facilities owned/operated by the County. Oversees maintenance, expansion of facilities, programs, and services of the Park complex.</i>
Alan Carman	Lesley Overman	
Grant Cothron	Mark Presley	
Chris Gregory	Lonnie Taylor	

Personnel / Insurance

**Steve Whittaker	Lesley Overman	<i>Monitors and recommends revisions to the personnel policies. Mediates disputes between Supervisors and their staff. Annual evaluation of the employee insurance benefits. Works with insurance broker to find the best solution for insurance benefits.</i>
Shane Burton	David Thomas	
Will Dennis		

Public Works

**Lonnie Taylor	Mark Presley	<i>Combines County Building and Solid Waste. Provides oversight to the use of County Buildings including maintenance, equipment, and renovations. Consults on solid waste operations including the Convenience Center, residential services, and recycling.</i>
Beverly Atwood	Amber Russell	
Tommy Belcher	David Thomas	
Alan Carman		

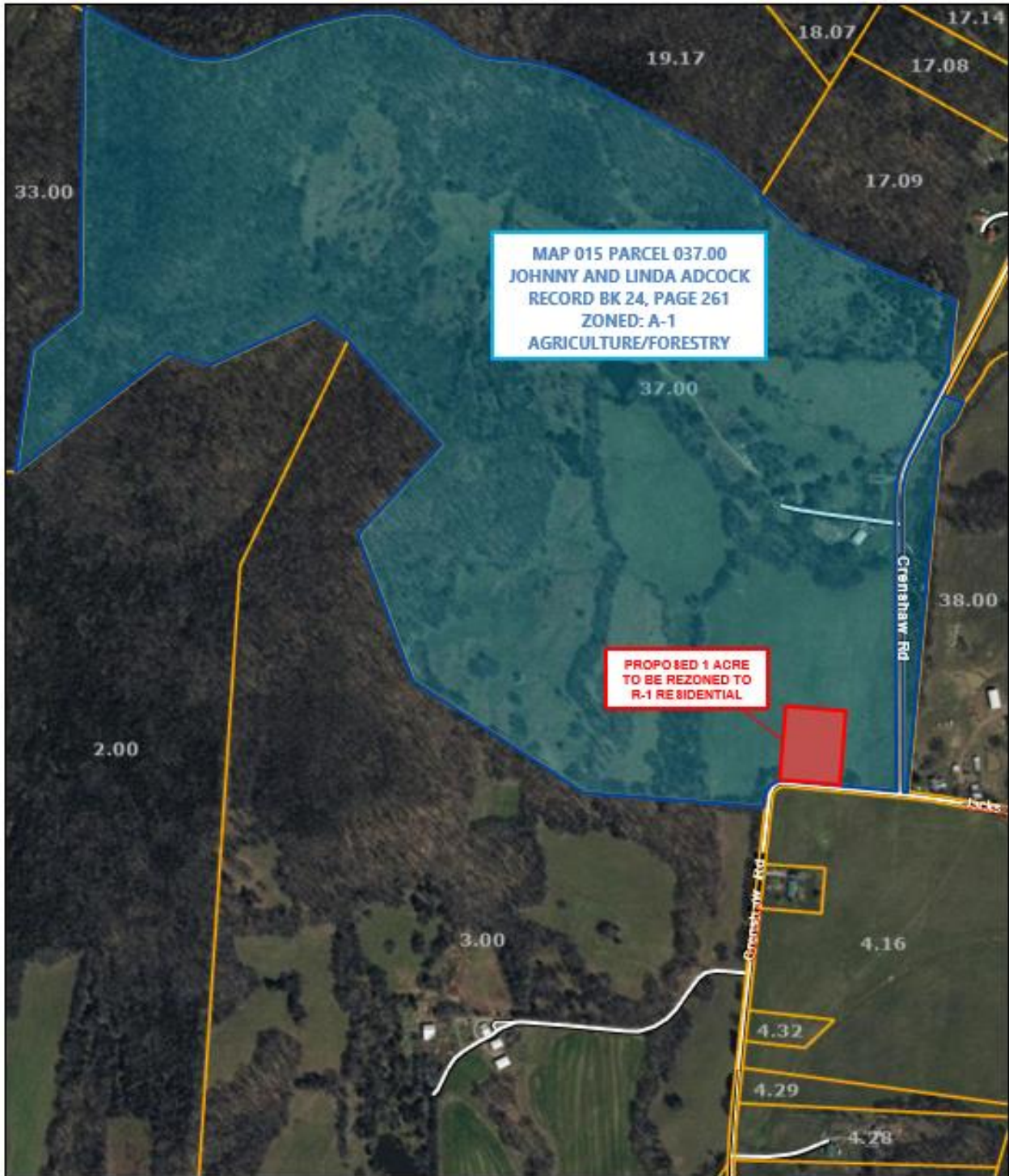
Executive/Steering Committee

Commission Chair moderating. Committee Chairs discuss community and government issues to direct to the appropriate committee. Vice Chairs to act as proxies when their Chair is unable to attend. No other members will be appointed

***Denotes interim chairs to call an organizational meeting*

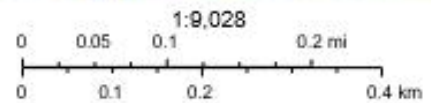
ORDINANCES

Trousdale County - Parcel: 015 037.00



Date: August 5, 2024

County: Trousdale
Owner: ADCOCK JOHNNY G SR
Address: CRENSHAW RD 1415
Parcel Number: 015 037.00
Deeded Acreage: 0
Calculated Acreage: 205
Date of TDOT Imagery: 2021
Date of Vexcel Imagery: 2023



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The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

\$350 APPLICATION FEE
\$150 SIGN DEPOSIT

HARTSVILLE/TROUSDALE COUNTY

PLANNING OFFICE

328 Broadway, Room 1 | Hartsville, TN 37074
Office (615) 374-1125 | Cell (615) 374-5066
planning@trousdalecountytn.gov

MR# 217
7-23-24
RP

ZONING CHANGE APPLICATION

PARCEL INFORMATION

Current Zoning A1 Requested Zoning R1 Reason Granddaughter to build house
Property Owner Johnny & Linda Adcock Phone [REDACTED]
Property Address 1415 Crenshaw Rd., Hartsville TN 37074
Lot Size 1 acre Road Frontage 200 ft. Easements 0 ft.
Tax Map Number 15 Group n/a Parcel 037.00 Record/Deed Book 24/261
Subdivision Name Adcock Property Phase n/a Lot # 1
Water Source Hartsville Sewer or Septic Septic

APPLICANT INFORMATION

Applicant Name Linda Adcock Phone [REDACTED]
Mailing Address 1415 Crenshaw Rd., Hartsville TN 37074
Email: applicant has no email; contact jackie.dillehay@gmail.com if needed

IMPACT INFORMATION

Zoning of Surrounding Properties A1 - Agriculture Forestry
Names of Surrounding Property Owners Jack Carey, Jr.
Affected Roads Crenshaw Rd.
Schools Affected Trousdale County
Public Utilities Hartsville Water

[REDACTED] Applicant Signature 7-24-24 Date Submitted

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay	Mitch Gregory	Rhonda Keisling	Carol Pruitt
Amanda Carman	Thomas Harper	David Nollner	David Thomas

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on September 9, 2024, the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning A-1 Requested Zoning R-1 for one acre
 Tax Map Number 015 Group _____ Parcel 037.00
 Reason To separate one acre for granddaughter to build a house
 Property Owner Johnny and Linda Adcock
 Property Address 1415 Crenshaw RD Hartsville TN 37074

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

The Adcocks are not rezoning the whole parcel just one acre. Several other 1 acre parcels that are zoned R-1 nearby.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

John Kerr
Chairman

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #311-2024-11

**AN ORDINANCE TO AMEND THE PERSONNEL POLICY/EMPLOYEE HANDBOOK FOR
HARTSVILLE/TROUSDALE COUNTY GOVERNMENT**

WHEREAS, the Hartsville/Trousdale County Government is required to develop its own personnel and office policies; and

WHEREAS, our current Personnel Policies were passed by this body in August 2022 and amended September 2023; and

WHEREAS, these policies should be periodically reviewed, updated, and changed when necessary; and

WHEREAS, it is the desire of the Hartsville/Trousdale County Commission to present an updated version of the Personnel Policies for the employees of Hartsville/Trousdale County Government except those employees working for the School System and County Highway Department. These departments currently have their own personnel policies; and

WHEREAS, the policies have been reviewed and presented by the Personnel Committee.

NOW THEREFORE BE IT ORDAINED by the Hartsville/Trousdale County Commission meeting in regular session that the following sections be amended:

Section 1: Section V, Item E. Sick Leave, Item 4. shall be amended to read as stated in the attachment to this ordinance.

See 'ATTACHMENT, Section 1'

Section 2: Section V. Item B. Holiday Pay, Item 10 shall be added to the section as stated in the attachment to this ordinance.

See 'ATTACHMENT, Section 2'

BE IT ENACTED that this ordinance shall take effect on January 1, 2025 after its adoption, the public welfare requiring it.

Recommended by the Personnel Committee Section 1: July 11, 2024 | Section 2: August 15, 2024.

Public Hearing to be held on October 28, 2024

Motion: **Approve ORD 311-2024-11 as presented**

		1M <u>Brian Crook</u>		Electronic Vote					
First Reading	<u>September 23, 2024</u>	2m <u>Shane Burton</u>	Yes <u>18</u>	No <u>1</u>	Abstain <u>0</u>	Absent <u>0</u>			PASSED

Motion: _____

		1M _____		Electronic Vote					
Second Reading	<u>October 28, 2024</u>	2m _____	Yes _____	No _____	Abstain _____	Absent _____			

Approved:

Attest:

Lonnie Taylor, Commission Chairman

Rita Crowder, County Clerk

'ATTACHMENT, Section 1'

Section V. Benefits

E. SICK LEAVE

4. Employees who have used all their sick leave will not receive financial compensation for additional days needed due to illness or injury. For any additional time needed, the employee must exhaust any accumulated vacation leave before employer can consider leave without pay status.

'ATTACHMENT, Section 2'

Section V. Benefits

B. HOLIDAY PAY

10. Employees within their six-month probation period and on leave without pay status around a holiday are eligible for holiday Pay if any time off before or after the holiday **is requested and filed with the Human Resource/Payroll Coordinator during their first week of employment.** The employee would need to state any planned time off during their HR orientation and inform their Supervisor within 1 week of their hire date.

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ORDINANCE #312-2024-12

AN ORDINANCE TO AMEND ARTICLE V, SECTION 5.020 OF THE ZONING RESOLUTION OF HARTSVILLE, TENNESSEE AND THE ZONING ORDINANCE OF TROUSDALE COUNTY, TENNESSEE, BY REZONING TAX MAP 019K GROUP A PARCELS 026.00 AND 027.00 FROM R2 TO R3

WHEREAS, the land use controls of Hartsville/Trousdale County, Tennessee have been adopted for the purpose of promoting the public health, safety, morals, convenience, order, prosperity, and general welfare of the community; and

WHEREAS, the location and boundaries of the zoning districts established by this resolution and ordinance, are bounded, and defined as shown on the official zoning map, entitled Zoning Map of Trousdale County, Tennessee, and any amendment thereto; and

WHEREAS, the Hartsville/Trousdale County Regional Planning Commission has duly reviewed and recommended these requests to the County Commission; and

WHEREAS, the County Commission has reviewed such recommendation and has conducted a public hearing prior to the second reading.

NOW, THEREFORE, BE IT ORDAINED BY THE HARTSVILLE/TROUSDALE COUNTY COMMISSION:

That the Zoning Map of Hartsville/Trousdale County, Tennessee be amended by the rezoning of 2 parcels totaling 3.25 acres from R-2 Residential (Medium Density) to R-3 Residential (High Density) identified as follows:

Trousdale County Tax Map 019K Group A Parcel 026.00 and Parcel 027.00;

This rezoning being a total of 3.25 acres located on Front Street, Hartsville, TN; and

BE IT ENACTED that this ordinance shall take effect from and after its adoption, the public welfare requiring it.

*This Rezoning request has a **favorable** recommendation by Planning Commission October 14, 2024 Public Hearing to be held on November 25, 2024 if passed at 1st reading*

Motion: _____

		1M _____		Electronic Vote		
First Reading	October 28, 2024	2m _____	Yes ___	No ___	Abstain ___	Absent ___

Motion: _____

		1M _____		Electronic Vote		
Second Reading	November 25, 2024	2m _____	Yes ___	No ___	Abstain ___	Absent ___

Approved:

Attest:

Commission Chairman

County Clerk

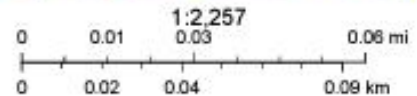
Trousdale County - Parcel: 019K A 026.00

& 027.00



Date: October 10, 2024

County: TROUSDALE
 Owner: GREGORY JEFF ETUX PAM GREGORY
 Address: FRONT ST
 Parcel ID: 019K A 026.00
 Deeded Acreage: 0
 Calculated Acreage: 3
 Vexcel Imagery Date: 2023



Esri Community Maps Contributors, Tennessee STS GIS, © OpenStreetMap, Microsoft, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/ NASA, USGS, EPA, NPS, US Census Bureau, USDA, USFWS, State of Tennessee, Comptroller of the Treasury, Division of Property Assessments (DPA)

The property lines are compiled from information maintained by your local county Assessor's office but are not conclusive evidence of property ownership in any court of law.

\$350 APPLICATION FEE
\$150 SIGN DEPOSIT

HARTSVILLE/ TROUSDALE COUNTY
PLANNING OFFICE

328 Broadway, Room 1 | Hartsville, TN 37074
Office (615) 374-1125 | Cell (615) 374-5066
planning@trousdalecountyttn.gov

ZONING CHANGE APPLICATION

PARCEL INFORMATION

Current Zoning **R-2** Requested Zoning **R-3** Reason **[REDACTED]**
Property Owner **Jeff and Pam Gregory** Phone **(615) 633-7781**
Property Address **Front St** TN **37074**
Lot Size **3.25 acres** Road Frontage _____ ft. Easements _____ ft.
Tax Map Number **019K** Group **A** Parcel **26.00,27.0** Record/Deed Book _____
Subdivision Name _____ Phase _____ Lot # _____
Water Source **city** Sewer or Septic **sewer**

APPLICANT INFORMATION

Applicant Name **Jeff Gregory** Phone **[REDACTED]**
Mailing Address **427 Andrews Ave Hartsville,** TN **37074**
Email: **[REDACTED]**

IMPACT INFORMATION

Zoning of Surrounding Properties **R2, C1, R3**
Names of Surrounding Property Owners **THOMAS ALLEN, LARRY BURNLEY, ERIC WALLACE, SCHOOL WARD**
Affected Roads **FRONT ST**
Schools Affected **WARD SCHOOL**
Public Utilities **HARTSVILLE WATER, Tri County ELECTRIC**

[REDACTED] Applicant Signature _____ Date Submitted _____

ACTION TAKEN

Reviewed by Planning Commission _____ Action _____
Reviewed by BZA _____ Action _____
Zoning Ordinance at County Commission _____
1st Reading _____ Action _____
Public Hearing _____ Action _____
2nd Reading _____ Action _____
Passed _____ Failed, state reason _____

The property lines are compiled from information maintained by your local



HARTSVILLE/TROUSDALE COUNTY
PLANNING COMMISSION
328 BROADWAY, RM 1 | HARTSVILLE, TN 37074

JOHN KERR, CHAIRMAN

Heather Bay Mitch Gregory Rhonda Keisling Carol Pruitt
Amanda Carman Thomas Harper David Nollner David Thomas

STATEMENT OF RECOMMENDATION

At its regular monthly meeting held on October 14, 2024, the Planning Commission of Hartsville/Trousdale County reviewed the following Zoning Change Application.

PARCEL INFORMATION

Current Zoning R-2 Requested Zoning R-3
Tax Map Number 019K Group A Parcel 026.00, 27.00
Reason future development
Property Owner Jeff and Pam Gregory
Property Address Front St Hartsville TN

After reviewing the required information and consulting the Hartsville/Trousdale County Zoning Resolution and Ordinances, the Planning Commission states the following the Zoning Application:

The HTC Planning Commission has voted to RECOMMENDED NOT RECOMMENDED based on the following information:

The lots are surrounded by R-2 and R-3 properties which are being or have been developed.

This statement is to be submitted to the Hartsville/Trousdale County Commission before the First Reading of the requested Zoning Ordinance.

John Kerr
Chairman

BUDGET AMENDMENTS

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-03FG POST Supplement

**| BUDGET AMENDMENT
2025-101-03FG**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-39000	Fund Balance	\$ 2,100	
101-46210	Law Enforcement Training Programs	15,200	
101-54110-140	Sheriff: Salary Supplement		\$ 15,200
101-54110-201	Sheriff: Social Security		943
101-54110-204	Sheriff: State Retirement		936
101-54110-212	Sheriff: Medicare		221

Purpose: *2024 Bonus Salary Supplement POST Commission Grant
\$800 to FT law enforcement officers for services provided in 2023 calendar year*

Budget Amendment Total	\$ 17,300	\$ 17,300
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-101-03FG *approved by Commission on* _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-04FG EMPG Salary Supplement

**| BUDGET AMENDMENT
2025-101-04FG**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-39000	Fund Balance	\$ 694	
101-47235-EMP	Homeland Security - Emerg Performance	5,032	
101-54490-140	EMA: Salary Supplement		\$ 5,032
101-54490-201	EMA: Social Security		312
101-54490-204	EMA: State Retirement		309
101-54490-212	EMA: Medicare		73

Purpose: *FY2025 Emergency Management Performance Grant - Salary Supplement Supplement for EMA Director*

<i>Budget Amendment Total</i>	<u>\$ 5,726</u>	<u>\$ 5,726</u>
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-101-04FG approved by Commission on _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-05 Citizen Donation

**| BUDGET AMENDMENT
2025-101-05**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-48990-FIRE	Other Donations - Fire Dept	\$ 50	
101-54310-336	Fire Dept: Equipment Maintenance/Repair		\$ 50

Purpose: *Appropriating an "In Memory Of" donation to the Fire Department.*

Budget Amendment Total	\$ 50	\$ 50
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-101-05 **approved by Commission on** _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

101-06RG SC Reserves & Grant

**| BUDGET AMENDMENT
2025-101-06RG**

Request is hereby made to amend **Fund 101 General Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
101-34635	Senior Center Reserve Account	\$ 1,500	
101-56300-499	Senior Center: Supplies & Materials		\$ 1,500
101-46140	Aging Programs	\$ 5,000	
101-56300-499	Senior Center: Supplies & Materials		\$ 3,000
101-56300-524	Senior Center: Staff Development		2,000

Purpose: Senior Citizen Center pulling from dedicated funding for event supplies.
Amendment to GNRC Grant for \$5,000 appropriated to Staff Development and Exercise Equipment.

Budget Amendment Total	\$ 6,500	\$ 6,500
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-101-06RG approved by Commission on _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

111-02FG POST Supplement

**| BUDGET AMENDMENT
2025-111-02FG**

Request is hereby made to amend **Fund 111 Urban Services** budget as follows:

		<u>DEBIT:</u>	<u>CREDIT:</u>
111-39000	Fund Balance	\$ 242	
111-46210	Law Enforcement Training Programs	1,600	
111-54110-140	Sheriff: Salary Supplement		\$ 1,600
111-54110-201	Sheriff: Social Security		100
111-54110-204	Sheriff: State Retirement		117
111-54110-212	Sheriff: Medicare		25

Purpose: 2024 Bonus Salary Supplement POST Commission Grant
\$800 to FT law enforcement officers for services provided in 2023 calendar year

Budget Amendment Total	\$ 1,842	\$ 1,842
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As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-111-02FG **approved by Commission on** _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

141-01 SPARC GRANT

| BUDGET AMENDMENT

10

2025-141-01

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

DEBIT Equity	34555-SPARC Restricted for Education - SPARC	78,115.68
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DEBIT TOTALS	\$78,115.68
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CREDIT EXPENDITURES	71300 Vocational Education Program	
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	116-SPARC Teachers	18,091.50
--	--------------------	-----------

	201-SPARC Social Security	1,185.39
--	---------------------------	----------

	204-SPARC Pensions	1,873.83
--	--------------------	----------

	212-SPARC Employer Medicare	278.13
--	-----------------------------	--------

	429-SPARC Instructional Supplies & Materials	9,938.83
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	499-SPARC Textbooks	46,748.00
--	---------------------	-----------

CREDIT TOTALS	\$78,115.68
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Purpose: 141-71300 Vocational Education Program - \$78,115.68 carryover revenue from vocational SPARC grant.

Budget Amendment Total	\$ 78,115.68
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As recommended by the Board of Education September 19, 2024

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-141-01 **approved by Commission on** _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

141-02 ISM GRANT

| BUDGET AMENDMENT

11

2025-141-02

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

DEBIT REVENUES	46790	Other Vocational	27,627.73
DEBIT EXPENDITURES	71100	Regular Instruction Program	
	116	Teachers	7,895.00
	71300	Vocational Education Program	
	116	Teachers	50,195.00
	201	Social Security	3,100.00
	204	Pensions	4,500.00
	207	Medical Insurance	12,652.00
	212	Employer Medicare	725.00
	399	Other Contracted Services	181,080.00
	429	Instructional Supplies & Materials	203,701.00
	449	Textbooks	5,000.00
	730	Vocational Equipment	174,061.00
	72250	Technology	
	470	Cabling	979.00
	72510	Fiscal Services	
	119	Accountants / Bookkeepers	5,000.00
	201	Social Security	310.00
	204	Pensions	307.00
	212	Employer Medicare	73.00
DEBIT TOTALS			\$ 677,205.73
CREDIT EXPENDITURES	71300	Vocational Education Program	
	116-ISM	Teachers	48,196.00
	201-ISM	Social Security	2,980.00
	204-ISM	Pensions	3,763.00
	207-ISM	Medical Insurance	12,652.00
	212-ISM	Employer Medicare	695.00
	399-ISM	Other Contracted Services	181,080.00
	429-ISM	Instructional Supplies & Materials	130,400.00
	471-ISM	Software	19,600.00
	730-ISM	Vocational Instruction Equipment	271,170.73
	72250	Technology	
	470-ISM	Cabling	979.00
	72510	Fiscal Services	
	119-ISM	Accountants / Bookkeepers	5,000.00
	201-ISM	Social Security	310.00
	204-ISM	Pensions	307.00
	212-ISM	Employer Medicare	73.00
CREDIT TOTALS			\$ 677,205.73

Purpose: 141-71300 Vocational Education Program - \$677,205.73 carryover revenue from ISM (Innovative Schools Model) grant.

Budget Amendment Total

\$ 677,205.73

As recommended by the Board of Education September 19, 2024

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-141-02 approved by Commission on _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

141-03 Building Maintenance

| BUDGET AMENDMENT

13

2025-141-03

Request is hereby made to amend **Fund 141 General Purpose School** budget as follows:

DEBIT EXPENDITURES	71100	Regular Instruction Program	
	722	Regular Instruction Equipment	24,334.17
DEBIT TOTALS			\$24,334.17
CREDIT EXPENDITURES	72620	Maintenance of Plant	
	355	Maintenance & Repair Services - Buildings	24,334.17
CREDIT TOTALS			\$24,334.17

Purpose: 141-72620 Maintenance of Plant - \$24,334.17 to offset unexpected maintenance repairs.

Budget Amendment Total

\$ 24,334.17

As recommended by the Board of Education September 19, 2024

As recommended by the Budget & Finance Committee _____

Motion to approve: _____

Electronic Vote

Second: _____ Yes _____ No _____ Absent _____

Budget Amendment 2025-141-03 **approved by Commission on** _____

APPROVED:

ATTEST:

LONNIE TAYLOR
COMMISSION CHAIRMAN

RITA CROWDER
COUNTY CLERK

**Hartsville/Trousdale County Commission
Committee Attendance Record**

Month of: OCTOBER 2024

Committee Name			Initials
Public Works	<i>10/17/2024</i>	53	
Finance	<i>10/21/2024</i>	53	
		53	
		53	
		53	
		53	
		53	
		53	
<i>All other Advisory boards, committees, and commissions (Planning, BZA, Beer Board, etc) are <u>separate</u> from this listing.</i>			
Work Session	<i>10/21/2024</i>	95	
Commission	<i>10/28/2024</i>	125	

Amount Due \$

*Direct Deposit estimated on **11/15/2024***

Commissioner Signature

Date

Print your Name

**Commissioners are paid only for the attendance of committees of which they are appointed. You may attend other committee meetings at your leisure. Sheets will be checked with the minutes.*

Email: amy.thomas@trousdalecountyttn.gov
Fax: 615-374-3948 | Mail: 328 Broadway, Rm 6 | Hartsville, TN